



Minutes Shared Governance Council With Academic Senate June 29, 2011 Board Room

Members of the Shared Governance Council:

Minority Coalition

1. Kevin Anderson - absent
2. Karen McCord - absent

Faculty

1. Thom Watkins (AS) - present
2. Charlene Snow (SCFA) - absent

Administration

1. Erin Vines - absent
2. Zandra Gilley - present

Classified

1. Debbie Luttrell-Williams (CSEA) - present
2. Rich Augustus (Local 39) - present

Students

1. Lexi Parmer (Student Trustee) - present
2. Phil McCaffrey, Jr. (ASSC Pres.) - absent

Superintendent/President

1. Jowel Laguerre - present

Resource Persons

1. Arturo Reyes, EVP, ASA - absent
2. Yulian Ligioso, VP, F&A - absent
3. Karen Ulrich, Dir, HR - absent
4. Peter Bostic, Exec Dir, IA - absent
5. Jeff Lamb, Dean, AS&LR - absent

Members of the Academic Senate:

Present:

Thomas Watkins, President

Richard Kleeberg, Bus & Technology

Lou McDermott, PT Rep

Absent:

Darryl Allen, At-Large

Michelle Arce, Humanities

Kim Becker, PT Rep

Abla Christensen, SS & LR

Nick Cittadino, At-Large

Dale Crandall-Bear, ex-officio DE

Susanna Crawford, Math & Science

Erin Duane, ex-officio Curriculum

LaNae Jaimez, FA, BS & CED

John Nagle, PE & Athletics

Karen Wanek, Health & Public Safety

1. (a) Call to Order

Dr. Laguerre called the meeting to order at 2:09 pm

(b) Approval of Agenda

Motion to Approve – Richard Kleeberg; Seconded – Debbie Luttrell-Williams; Passed - Unanimous

(c) Approval of Minutes

➤ May 25, 2011

Motion to Approve – Thomas Watkins; Seconded – Rich Augustus; Passed - Unanimous

2. Accreditation – Self-Study (October 2011) - Jeff Lamb & Tracy Schneider

The Accreditation Self-Study document was emailed on Monday for review prior to this agenda information item.

There will be another joint meeting on July 13 at 2 pm for action on the approval of the Self-Study Report.

Tracy Schneider reported that the audit findings will be revised on the report. It will state that the audit was clear and it will include brief responses to the questions. Ms. Schneider suggested that anyone who has relevant photos to insert forward them to her and she will also check with Peter Bostic. It was noted that Charlene Snow, Debbie Luttrell-Williams, Rich Augustus, Thom Watkins, Chris Guptil, and Mary Lexi Palmer will be signing the final document after approval and before it is brought to the Board of Governors.

Discussion included the following:

Ms. Schneider noted the main changes from the last wiki version were additions to sections of individual recognition of faculty members achievement, praise of departments and divisions, and diversity in the classroom. Dr. Laguerre suggested the addition of administration achievements. Ms. Schneider won the RP Groups SLO Champion of the Year Power Award which will be added. She explained that names are listed in alphabetical order by first name and requested that everyone review and inform her of any corrections or additions to the information. See page 187 at the beginning of 3A HR – Answering Assured Integrity. Ms. Schneider will send a request to Local 39, CSEA, and ALG for additions from their departments.

There have been no controversial changes.

All policies should be updated by the time of the Accreditation visit.

Debbie Luttrell-Williams will check into contract language to clarify the current contradiction of evaluations stated “every year” or “every other year” (see pages 94-95).

Watch for policy compared to actual action and report discrepancies.

Ms. Schneider requested input on places to fit in more institutional support.

Review the Planning Agenda on page 290 for additional input.

A list of participants will be included on the cover page.

The final version of this Self-Study Report will contain approximately 300 pages. Colleges average between 250-450 pages.

Planning agendas were divided into four broad categories. Some operational items were pulled out and will go into the 3-year plans.

Ms. Schneider tied each broad agenda to specific strategic goals. She noted this was her decision and she is open to feedback.

Duplication will be eliminated by placement in one main area.

Re-arrangement of a few items was discussed.

Rich Augustus and Debbie Luttrell-Williams will forward information regarding professional development.

Topics were reviewed for confirmation of responsible parties.

Jeff Lamb stated that no substantive changes will be made after the final review and approval action on July 13th. The document will be delivered to the Board of Governors immediately and will be an action item for approval at the following meeting.

Tracy Schneider will post the report on the wiki and send an email to \$All with a link.

Jeff Lamb expressed gratitude to Tracy Schneider for her exemplary work for the faculty through this accreditation process and applauded her for receipt of the Power Award.

3. Budget Update

Dr. Laguerre gave a California budget update from information forwarded by the League of Community Colleges. The governor is expected to sign the budget today. The good news is that there were no additional school cuts but high revenues were projected which are probably unrealistic. If so, the State will pull back some money already distributed and will also raise tuition. Additional implementation of car fees and rural fire protection fees could bring the issue to court. Dr. Laguerre concluded that planning will need to be done very carefully, especially prior to January or February 2012, when more is known about the budget status. The current information is different than what was shared in the May revise. Dr. Laguerre stated a report from the Chancellor’s Office will be forthcoming.

4. Policy Approval – Student Services

Motion to Approve – Richard Kleeberg; Seconded – Thomas Watkins; Passed -Unanimous

5. Adjournment

Motion to Adjourn – Richard Kleeberg; Seconded – Debbie Luttrell-Williams

The meeting was adjourned at 3:03 pm